

# **DEWANHAT MAHAVIDYALAYA**

Dewanhat, Cooch Behar

PIN:736134

Est.:2007



## **PROSPECTUS**

2021 - 22

#### A. About the College:

**DEWANHAT MAHAVIDYALAYA** (established in 2007), located at a distance of about 10 kilometers from Cooch Behar town in the south in the calm natural surroundings in the outskirts of Dewanhat (P.O. Dewanhat, Dist.: Cooch Behar, PIN – 736134), is a degree college with Humanities Stream with Honours Courses in Bengali, Sanskrit, English, History, Political Science, Education, Philosophy and Geography and with General Course affiliation in all the above-mentioned subjects. The college welcomes intending and eligible students to get admitted and pursue studies in a cordial and academic atmosphere. The college is affiliated to Cooch Behar Panchanan Barma University.

#### B. Profile of the College:

College Name	<b>DEWANHAT MAHAVIDYALAYA</b>
Address	Balarampur Road, P.O. :Dewanhat, Dist. : CoochBehar, WestBengal, PIN-736134.
Contact Phone No.	<b>9475649150 (Mob) / 7872767022 (Mob)</b>
E-mail	dewanhatcollege@gmail.com
Type	Degree College for Humanities stream
Financial Category	Grant-in-aid
Establishment	2007
Affiliation	<ul style="list-style-type: none"><li>• Affiliated to Cooch Behar Panchanan Barma University</li><li>• Included under 2(f) of UGCACT</li></ul>

#### C. Aims & Objectives:

1. To provide quality education to the students so that they can earn Bachelor's Degree and become successful in their professional career.
2. To help the students become ideal and responsible citizens of the country.
3. To work for the all-round development of the students.
4. To enable the students to serve the society better by promoting the ideals of fraternity, national integration and to enable them to meet the needs and future challenges of the society.
5. To make the students intellectually sound, morally upright and socially committed.

#### D. Infrastructure:

1. At present the college is running in its own building at Balarampur Road. The old building has 14

rooms which are used as Principal's Chamber, Office, Library, Teachers' Common Room, Girls' Common Room and Class Rooms with sufficient accommodation for toilet and bath. A new two-storeyed building with 12 Class Rooms has been constructed by Uttar Banga Unnayan Daptor.

2. Two new class rooms have been constructed in the first floor of the college with the financial assistance provided by the President of the college, Sri Rabindra Nath Ghosh, Minister-in-Charge, Uttar Banga Unnayan Daptor from his MLA LAD Fund. The new building has been constructed entirely by Uttar Banga Unnayan Daptor.
3. The college library is well equipped to cater to the academic needs of the students. It has the necessary text and reference books which the students borrow regularly. The President of the college, Sri Rabindra Nath Ghosh, has also provided financial assistance from his MLA LAD Fund for the purchase of books in the college library.
4. The Geography laboratory has been developed for the students studying Geography in the Degree Course.
5. Students' Health Home Service (SHH) is available to all the students of the college. Students are Entitled to get doctor's advice free of cost and medicines at a minimum rate at the SHH centre.
6. Eyecheck-up camp and blood donation camp are held every year for the benefit of the students.
7. A good number of students receive government stipends and scholarships every year. The college has achieved 100% enrollment in Kanyashree Prakalpo.
8. The college has Boys' Common Room and Girls' Common Room for the students to refresh and relax in-between classes.
9. The college has its own playground where students participate in various outdoor games like cricket, football, volleyball, etc. Students also take up various indoor games at their leisure hours. Sports equipments of different kinds have been purchased for the use of the students. Many students participate in district-level and state-level competitions every year.
10. Financial help is extended to poor students at the time of Form fill-up from Students' Welfare Fund.
11. There are 2 (two) NSS Units in the college which regularly organize various Co-curricular activities in the campus and outside the college.
12. Seminars and workshops are organized every year for the academic development of students and teachers.
13. A Virtual Class Room has been built with Govt. grant for the benefit of the students.

#### **E. Future Plans:**

1. To provide quality education to students building more **e-classrooms**.
2. To develop the **Geography laboratory**.
3. To buy more **books for the college library** for the benefit of the students.
4. To extend **Internet facilities** to the library goers.
5. To arrange Internet access to **academic journals** using modern info-system.
6. To introduce **Certificate Course** in Communicative English, Woman's Studies and Eco-tourism Management.
7. To introduce **Science Stream** in the Degree Course.
8. To organize **National-level Seminars and Workshops**.
9. To include the college under **12B of the University Grants Commission Act**.
10. To obtain accreditation from **NAAC** in near future.
11. To upgrade the **college office** through the introduction of modern electronic tools.
12. To develop the **college field** and introduce **Physical Education** as a subject in the Degree course.
13. To beautify the college campus with more **plantations**.

14. To install **Career Counseling and Placement Cell** for information of job opportunities and facing Personality Tests.
15. To introduce **PG-level Distance Education course** in near future.
16. To start **NCC unit** in the college.
17. To build a **gymnasium** for the students.
18. To form an **Alumni Association** in near future.

#### **F. Administration:**

##### **Governing Body:**

- |                            |  |
|----------------------------|--|
| 1. Sri Rabindra Nath Ghosh | : President                            |
| 2. Dr Aziz Ahmed           | : Principal and Secretary (Ex-Officio) |
| 3. Sri Madan Gopal Basak   | : Member, Government Nominee           |
| 4. Sri Jayanta Kumar Pal   | : Member, Government Nominee           |
| 5. Dr Shablu Barman        | : Member, Higher Education Council     |
| 6. Dr Mridul Ghosh         | : Member, University Nominee           |
| 7. Dr Pritha Pandit        | : Member, University Nominee           |
| 8. Smt. Dipti Roy          | : Member, Teacher Representative       |
| 9. Sri Swadhin Jha         | : Member, Teacher Representative       |
| 10. Sri Pitas Das          | : Member, Teacher Representative       |
| 11. Sri Ananta Kumar Sen   | : Member, NTS Representative           |

#### **G. Academics:**

##### **Course Curriculum for Undergraduate Courses under Choice Based Credit System**

As per guidelines of Cooch Behar Panchanan Barma University the Choice Based Credit System (CBCS) is introduced in Under Graduate course of studies and examinations from the academic year 2017-18.

##### **Choice Based Credit System (CBCS):**

The CBCS provides an opportunity for the students to choose courses from the prescribed courses comprising core, elective/minor or skill based courses. The courses can be evaluated following the grading system, which is considered to be better than the conventional marks system. Therefore, it is necessary to introduce uniform grading system in the entire higher education in India. This will benefit the students to move across institutions within India to begin with and across countries. The uniform grading system will also enable potential employers in assessing the performance of the candidates. In order to bring uniformity in evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on student's performance in examinations, the UGC has formulated the guidelines to be followed.

##### **Advantages of the Choice Based Credit System:**

1. Shift in focus from the teacher-centric to student-centric education.
2. Student may undertake as many credits as they can cope with (without repeating all courses in a given

semester if they fail in one/more courses).

3. CBCS allows students to choose inter-disciplinary, intra-disciplinary courses, skill oriented papers (even from other disciplines according to their learning needs, interests and aptitude) and more flexibility for students).
4. CBCS makes education broad-based and at par with global standards. One can take credits by combining unique combinations. For example, Physics with Economics, Microbiology with Chemistry or Environment Science etc.
5. CBCS offers flexibility for students to study at different times and at different institutions to complete one course (ease mobility of students). Credits earned at one institution can be transferred.

#### **Definitions:**

1. **Academic Session** means academic year from July to June.
2. **Year** means the period commencing from 1st day of July and ending 30th June following.
3. **Semester** means a period of six months beginning from July to December and January to June of each academic session containing equivalent to 90 actual teaching days.
4. **Credit** means the unit by which the course work is measured. It is equivalent to one hour of teaching (Lecture or Tutorial) or two hours of Practical work/Field work per week.
5. **Letter Grade** means an index of the performance of students in a said course. Grades are allotted by letters O,A+,A,B+,B,C,PandF.
6. **Grade Point** means a numerical weight allotted to each letter grade on a 10 point scale.
7. **Credit Point** means the product of grade point and number of credits for a course.
8. **Semester Grade Point Average (SGPA)** means a measure of performance of a student in a semester. It is the ratio of total credit point secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.
9. **Grade Card or Transcript** means a certificate issued to all registered students after every semester displaying the course details along with SGPA of that semester.
10. **Cumulative Grade Point Average (CGPA)** means a measure of cumulative performance of students over all semesters. It is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all semesters. It is also expressed up to two decimal places.

#### **Course of Studies:**

- The admission to UG Degree courses will be governed by the guidelines of the university and the Higher Education Department of Govt. of West Bengal as framed from time to time.
- A Candidate shall be allowed to pursue any one of the Undergraduate Degree programmes of the University (not more than one) at a time.

### Scheme for Choice Based Credit System in B.A. Honours Programme:

An undergraduate degree with Honours in a subject may be awarded if a student completes -

- **14 Core Courses (CC)** in the Honours subject.
- **4 Discipline Specific Elective Courses (DSE)** from the Honour subject.
- **4 Generic Elective Courses (GE)** as offered by the college. **GE** must be different from Honours subject.
- **2 Ability Enhancement Compulsory Courses (AECC)**, namely (i) Modern Indian Language (MIL) i.e. Bengali / English (ii) Environmental Studies.
- **2 Skill Enhancement Courses (SEC)** to provide value-based and / or skill-based knowledge. **SEC** will be the same as Honours subject.
- Students who had studied English as First Language in the Higher Secondary Level will have to study Alternative English instead of Bengali in LCC 1 and AECC1.

### Course Details:

Year	Semester	Core Course (14)			Discipline Specific Elective (DSE) Course (4)			Generic Elective (GE) Course (4)			Ability Enhancement Compulsory (AECC) Course (2)			Skill Enhancement (SEC) Course (2)		
		Course	Credit	Full Marks	Course	Credit	Full Marks	Course	Credit	Full Marks	Course	Credit	Full Marks	Course	Credit	Full Marks
I	1	I	6	50				GE-1	6	50	ENVS	4	50			
		II	6	50												
	2	III	6	50				GE-2	6	50	MIL	2	50			
		IV	6	50												
II	3	V	6	50				GE-3	6	50				SEC-1	2	50
		VI	6	50												

	4	VII	6	50												
		VIII	6	50												
		IX	6	50			GE-4	6	50				SEC-2	2	50	
		X	6	50												
III	5	XI	6	50	DSE-I	6	50									
		XII	6	50	DSE-II	6	50									
	6	XIII	6	50	DSE-III	6	50									
		XIV	6	50	DSE-IV	6	50									
<b>TOTAL</b>			<b>84</b>	<b>700</b>		<b>24</b>	<b>200</b>		<b>24</b>	<b>200</b>		<b>6</b>	<b>100</b>		<b>4</b>	<b>100</b>

**Total Credit: (84+24+24+6+4) = 142**  
**Full Marks: (700+200+200+100+100) = 1300**

**Choice of Honours subjects in Dewanhat Mahavidyalaya:**

SI No.	Honours subject
1.	Bengali
2.	English
3.	Sanskrit
4.	History
5.	Political Science
6.	Education
7.	Philosophy
8.	Geography

**Choice of 2 Generic Elective subjects (Any one from each group):**

Group A	Group B
Bengali	History
English	Political Science
Sanskrit	Education
Philosophy	Geography



### Scheme for Choice Based Credit System in B.A. Regular Programme:

An undergraduate degree with Regular Program in **Arts** may be awarded if a student completes -

- **12 Core Courses** which includes 4 core courses each in 2 disciplines of choice (**DSC**), i.e.  $4 \times 2 = 8$  core courses, and 2 core courses each in English and MIL respectively ( $2 \times 2 = 4$  core courses), which are referred to as **Language Core Courses(LCC)**.
- **2** courses each from a list of **Discipline Specific Elective (DSE)** courses ( $2 \times 2 = 4$  courses) based on the 2 disciplines of choice selected in core course.
- **2** courses from the list of **Generic Elective Courses (GE)** offered by the college. **GE** must be different DSC
- **2 Ability Enhancement Compulsory Courses(AECC)**, namely (i) Modern Indian Language(MIL) i.e. Bengali / English (ii) Environmental Studies.
- **4 Skill Enhancement Courses (SEC)** to provide value-based and/or skill-based knowledge.
- Students who had studied English as First Language in the Higher Secondary Level will have to study Alternative English instead of Bengali in LCC 1 and AECC1.

#### Course Details:

Year	Semester	Core Course (12)			Discipline Specific Elective (DSE) Course (4)			Generic Elective (GE) Course (2)			Ability Enhancement Compulsory (AECC) Course (2)			Skill Enhancement (SEC) Course (4)		
		Course	Credit	Full Marks	Course	Credit	Full Marks	Course	Credit	Full Marks	Course	Credit	Full Marks	Course	Credit	Full Marks
I	1	LCC-1(MIL)	6	50							MIL	2	50			
		DSC-1A	6	50												
		DSC-2A	6	50												
	2	LCC-2(ENG)	6	50												
		DSC-1B	6	50							ENVS	4	50			
		DSC-2B	6	50												
II	3	LCC-3(MIL)	6	50									SEC-1	2	50	

		DSC-1C	6	50																
		DSC-2C	6	50																
	4		LCC-4(ENG)	6	50															
		DSC-1D	6	50																
		DSC-2D	6	50																
III	5				DSE-IA	6	50	GE-1	6	50							SEC-3	2	50	
			DSE-2A	6	50															
	6					DSE-1B	6	50	GE-2	6	50							SEC-4	2	50
			DSE-2B	6	50															
<b>TOTAL</b>			<b>72</b>	<b>600</b>		<b>24</b>	<b>200</b>		<b>12</b>	<b>100</b>		<b>6</b>	<b>100</b>		<b>8</b>	<b>200</b>				

**Total Credit: (72+24+12+6+8) = 122**  
**Full Marks: (600+200+100+100+200) = 1200**

**Choice of subjects in B. A. Regular Course in Dewanhat Mahavidyalaya:**

**Students have to select 2 discipline courses (DSC): (Any 1 from each of the following 3 groups)**

Group A	Group B	Group C
Bengali	History	Political Science
English	Philosophy	Geography
Sanskrit	Education	

**Students will have to select 2 Generic subjects from each of the following 2 groups:**

Group A	Group B
Bengali	History
English	Political Science
Sanskrit	Education
Philosophy	Geography

**Examination details:**

1. In the semester system, the under-graduate Examinations will be held in six parts – (i) The First and Second Semester for the first year students and (ii) The Third & Fourth Semester and Fifth & Sixth Semester for the second and third year students respectively. The academic sessions including the examinations for first, third and fifth semester are July to December and that for second, fourth and sixth semester are January to June.
2. A candidate shall be eligible for appearing at any of the Semesters of U.G. Examination, fulfilling the following essential condition:
  - **Minimum 75% attendance of lectures delivered.**
  - A candidate will be given maximum three consecutive chances to appear for a particular paper.
  - A candidate will have maximum 5 years to complete CBCS graduate programme consisting of 6 semesters.
  - Credit (Theory, Practical, CE, Project) once acquired by the candidate will always be transferred to the consecutive semester.
  - Students should complete internal assessments before appearing at the respective semester examination and the marks obtained will be carried over in case students fail to pass the course(s).
  - A student will be considered 'Casual' if he/she acquires F grade in any two consecutive semesters.
3. All courses irrespective of credits attached with it, will be assessed on the basis of full marks 50. Out of this 10 marks of each theoretical course/ unit will be assessed through continuous evaluation during the semester and 40 marks in the end-semester examinations.
4. All the internal continuous evaluation will be conducted by the internal teachers of the Department. It shall be on the basis of tutorials, term papers, reports, seminar presentations, class tests or any combinations thereof, evenly distributed over the entire period of study, and on the basis of the percentage of a student's attendance in class. The modalities of such assessment will be recorded and documents will be preserved by the college.
5. In the Semester system, there would be automatic progression right from the first Semester, till the sixth Semester, irrespective of the marks obtained in the previous Semesters subject to the fact that the eligibility conditions for appearing in the examination are satisfied.
6. A student failing to pass in one or more course(s) in 1st/2nd Semester Examination shall be permitted to re-appear in that course(s) in respective semester examinations of the following year as 2nd chance. A student will be permitted to clear his/her failed course(s) in maximum three consecutive chances irrespective of availing/not availing any particular chance. If a student wishes to skip examination in a semester it would be included within the stipulated three chances. Students who skip 1st/2nd Semester Examination will be eligible to clear those course(s) in the respective Semester Examinations of subsequent years (i.e. 1st Semester with the 1st Semester of the subsequent year, 2nd Semester with the 2nd Semester of the subsequent year and soon).

7. If a candidate secures qualifying grade (P grade) in all courses he/she will be declared to have qualified the said semester and the result will be shown as Q. However, if a student fails to secure qualifying grade P in a particular course his/her result of the concerned semester-end examination will be declared SNC (Semester Not Cleared). Marks obtained in the internal assessment will be clubbed with marks obtained in the semester examination before awarding the grade. If a candidate fails to secure pass grade in a particular Course, he/she will have to appear in that Course only. The internal assessment marks will be retained for next examination(s) with valid chances.

**Duration of Examinations:**

Subjects	Full Marks	Duration
Honours/Program Theoretical Paper	40 for Subjects without Practical 25 for subjects with Practical 30 marks for ENVS*	2 Hours for 40 marks & 1.5hrs for 25/30 marks
Honours/Program Practical Papers	Below 50	3 Hours (Maximum)

\*ENVS will be conducted in OMR Sheet

**Modalities of the Assessment of Continuous Evaluation (CE) for all subjects**

Internal Assessment- 6 marks  
 Attendance- 4 marks  
 .....  
 Total- 10 marks

**Attendance Evaluation**

Attendance	Marks
75% < 85%	1
>=85% <90%	2
>=90% <95%	3
>=95%	4

**Practical Evaluation**

- Total Marks-15
- Practical marks be evaluated through experimentation, viva and labnotebook
- Practical part will be evaluated in presence of ExternalExaminer(s).

**Environmental Studies (ENVS) Project**

- Total Marks-10

**Question Pattern of Term End Examination (TEE)**

**For 40 Marks: For Arts Subjects (Hons & Program)**

Objective/ MCQ type 10 no X 1 marks = 10 marks

Very Short type 1 no X 5 marks = 5 marks

Short type 1 no X 10 marks = 10 marks

Broad type 1 no X 15 marks = 15 marks (Question may be segmented)

### Results: Grading on 10 point scale

10 POINT SCALE		
LETTER GRADE	GRADE	% OF MARKS
O (Outstanding)	10	90 - 100
A+ (Excellent)	9	80 – 89
A (Very Good)	8	70 – 79
B+ (Good)	7	60 - 69
B (Above Average)	6	55 - 59
C (Average)	5	50 – 54
P (Pass)	4	40 – 49
F (Fail)	0	<40
Ab (Absent)	Ab	x

After publication of the results of each semester, the University will issue **Grade card** to each candidate, which will contain the list of papers, the grades and the credit points, actual obtained marks in percentage obtained by the student along with SGPA in that semester. Course code will be alpha-numeric symbol that would signify the course, semester and the department.

**SGPA** is evaluated by the formula:

$SGPA (S_i) = \frac{\sum (C_i \times G_i)}{\sum C_i}$ , where  $C_i$  is the number of credit of a paper,  $G_i$  is the grade point.

On successful completion of the program, CGPA will be calculated as follows:

$CGPA = \frac{\sum (C_i \times S_i)}{\sum C_i}$

**Illustration of SGPA & CGPA:**

#### Computation of SGPA

Course	Credit ( $C_1$ )	Letter Grade	Grade Point ( $G_1$ )	Credit Point ( $C_1 \times G_1$ )
Course - 1	6	A	8	48
Course - 2	6	B+	7	42
Course - 3	6	B	6	36
Course - 4	2	O	10	20
	<b>20</b>			<b>146</b>

Thus, SGPA (Si) =  $\sum (C_i \times G_i) / \sum C_i = 146/20 = 7.30$

On successful completion of the program, CGPA will be calculated as follows:

$$\text{CGPA} = \sum (C_i \times S_i) / \sum C_i$$

Suppose a student has secured the following SGPA in 6 semesters:

Semester 1	Semester 2	Semester 3	Semester 4	Semester 5	Semester 6
Credit: 22	Credit: 22	Credit: 22	Credit: 22	Credit: 22	Credit: 22
SGPA: 7.27	SGPA: 7.36	SGPA: 6.91	SGPA: 7.63	SGPA: 8.73	SGPA: 7.63

Thus, CGPA =  $(22 \times 7.27 + 22 \times 7.36 + 22 \times 6.91 + 22 \times 7.63 + 22 \times 8.73 + 22 \times 7.63) / 122 = 8.21$

**Intake Capacity:**

**Honours Programme:**

Sl. No.	Subject	UR		SC (22%)		ST (6%)		OBC-A (10%)		OBC-B (7%)		Total
			PH		PH		PH		PH		PH	
1.	Bengali	32	2	13	1	4	NIL	6	NIL	4	NIL	62
2.	English	19	1	8	NIL	2	NIL	4	NIL	3	NIL	37
3.	Sanskrit	32	2	13	1	4	NIL	6	NIL	4	NIL	62
4.	Political Science	25	1	10	1	3	NIL	5	NIL	3	NIL	48
5.	History	21	1	9	NIL	2	NIL	4	NIL	3	NIL	40
6.	Geography	8	NIL	3	NIL	1	NIL	2	NIL	1	NIL	15
7.	Education	8	NIL	3	NIL	1	NIL	2	NIL	1	NIL	15
8.	Philosophy	11	1	6	NIL	2	NIL	3	NIL	2	NIL	25

- **Reservation for PH:** 5% Reservation in each category in each subject

**Regular Programme:**

UR		SC (22%)		ST (6%)		OBC-A (10%)		OBC-B (7%)		Total
	PH		PH		PH		PH		PH	
462	24	185	10	51	3	85	4	59	3	886

- **Reservation for PH:** 5% Reservation in each category in each subject

**Seat Capacity in Geography (Regular Programme):**

Subject	Seat
Geography	20

**Criterion for getting Geography in the Regular Programme:**

- Geography will be given only to candidates applying for Regular Programme.
- Candidates who have obtained 60% marks in Geography at 10+2 level can only apply for Geography as an Elective Subject.
- Selection of candidates will be done on the basis of marks obtained in Geography at 10+2 level (merit basis).

**Faculty Details:**

- **Principal** : Dr Aziz Ahmed
- **Department of Bengali:**
  1. Smt. Dipti Roy : Assistant Professor
  2. Sri Akhil Ghosh : Assistant Professor
  3. Smt. Ajanta Chowdhury : SACT
  4. Sri Dharmendra Barman : SACT
  5. Dr Jasore Ahmed Yousuf : SACT
- **Department of English:**
  1. Sri Shankhpradip Ghosh : Assistant Professor
  2. Smt. Debosmita Biswas : Assistant Professor
  3. Sri Sahadeb Roy : SACT
  4. Mr Abdus Salam : SACT
  5. Sri Sekhar Sarkar : SACT
- **Department of Education:**
  1. Sri Pratap Barman : SACT
  2. : SACT
- **Department of Geography:**
  1. Mr Mijanur Rahaman : SACT
- **Department of History:**
  1. Sri Swadhin Jha : Assistant Professor
  2. Smt. Anuja Lama : Assistant Professor
  3. Mr Sabedul Hoque : SACT

4. SriKoushikKarmakar : SACT

➤ **Department of Philosophy:**

1. Smt.TrinaGoswami : SACT

2. Mr SabirHossainBhuian : SACT

➤ **Department of PoliticalScience:**

1. DrIpsitaHalder : AssistantProfessor

2. Mr. Moksedul Hoque : Assistant Professor

➤ **Department of Sanskrit:**

1. Smt. AtreyeeBagchi(Bursar) : AssistantProfessor

2. SriPitas Das : AssistantProfessor

3. SriAshimKarmakar : SACT

**Non-teaching Staff**

➤ **Permanent:**

1. Sri Ananta Kumar Sen(Accountant)
2. Sri Biswanath De(Cashier)
3. Sri Rathindra Nath Roy(Typist)
4. Sri Binoy Chanda(Clerk)
5. Sri Lokeswar Barman(Peon)
6. Sri Ramen De(Peon)
7. Sri Alom Hossain(Guard)
8. Smt. Munni Baspore (Part-timeSweeper)

**LIBRARY**

1. Mr.AlamgirMandal: AssistantLibrarian
2. Smt. Chayna Dey(Contractual)

**Temporary:**

1. Sri Kalyan Das(Casual)
2. Sri Bikash Das(Casual)
3. Sri Ali Hossain(Casual)

**J. Admission:**

- **ADMISSION SHALL BE DONE IN THE COLLEGE BOTH IN HONOURS AND REGULARPROGRAMME STRICTLY THROUGH ON-LINE AS PER GOVT.RULES.**



### **Eligibility to apply for Honours & Regular Programmes (as per University Regulations):**

- A student may be admitted to B.A. three years Degree Course (Honours / Regular Programmes) after passing the Higher Secondary Examination **in the years 2021, 2020 and 2019** in the general stream conducted by the West Bengal Council of Higher Secondary Education in (10 + 2) pattern after a period of 12 years of study or examinations conducted by Indian School Certificate (ISC) or Central Board of Secondary Education (CBSE) or any Other Board recognized as equivalent by the University(See list of Approved Boards below) provided he/she has passed in at least four subjects with English as Compulsory Subject, excluding Environmental Studies/Environmental Science/Environmental Education.
- As per the guidelines of Cooch Behar Panchanan Barma University, "all students of Higher Secondary (Vocational) Course [X + 2 levels] will be treated as equivalent with the course curriculum and syllabus of the West Bengal Council of Higher Secondary Education (WBCHSE) w.e.f. the session 2009 - 2010". Such student shall be admitted only in the 1st year Regular Programme of B.A. in the college.
- **To apply for Admission in Honours Programme in General Categories:**
  - 55% marks in the aggregate, or
  - 50% marks in the aggregate with 60% marks in the subject opted for Honours in the qualifying examination.
- **To apply for Admission in Honours Programme in SC/ST Categories:**
  - 50% marks in the aggregate, or
  - 45% marks in the aggregate with 60% marks in the subject opted for Honours in the qualifying examination.

### **Registration for On-line Admission:**

- a) **Candidates must register through a mobile no. The mobile no. must be-**
- i) **authentic**
  - ii) **accessible to the candidate so that he/she can receive SMS alert easily**

### **J.2. General Rules:**

- i. **Reservation of Seats** for admission into B.A., Honours and Regular Programmes, for SC / ST / OBC and persons with disabilities shall be maintained as per the relevant G.O.s. (3% Reservation of Seats for persons with disabilities vide G.O. No. ED-340/2012 Dt. Kolkata, the 4th July, 2012). As per G.O. No. WB(Part - I)/98/SAR-354 dated Tuesday, September, 1995 order and notifications by the Governor of West Bengal I Government of West Bengal Schedule caste and Tribes welfare Department, Writers Building, Calcutta - 1 "For admission to the Course B.A. (Hons.) B.Sc. (Hons.), B.Com. (Hons.) SC or ST candidates getting admission should have in the previous examinations qualifying marks which are not lower by more than 25% from the marks obtained, by the last candidate of the general category. The candidates included in the general merit list will not be counted towards these reserved quotas."

- ii. For seeking **admission in Honours Programme**, a candidate can apply for **5 (five) subjects**, i.e. Bengali, English, Sanskrit, Political Science and History in **1 (one) Application Form**.
- iii. A candidate may **apply for Honours & Regular Programmes in 1(one) form**.
- iv. **Mere submission of Application Form does not guarantee admission to the desired programme. Owing to limited number of seats in Honours programme, candidates seeking admission in Honours programme are advised to fill-in and submit Application Form in Regular Programme as well. Otherwise, they will not get any chance for admission even in Regular programme after the last date of submission of Application Form in Regular programme is over.**
- v. **All admissions will be strictly merit based.**
- vi. Merit will be calculated according to the following formula:
- vii. **For Honours Programme:**

$$\text{Merit} = \frac{2S+T}{6}$$

T = Marks obtained in English + Marks obtained in the subject opted for Honours + best marks of other two subjects [excluding EVS, the subject opted for Honours and English].

S = Marks obtained in the subject opted for Honours.

- viii. **For Regular Programme:**

$$\text{Merit} = \frac{T^1}{4}$$

T<sup>1</sup> = Marks obtained in English + best of 3 subjects excluding EVS.

- ix. A single Merit List will be prepared taking applicants from all recognized boards together.
- x. **Unless a student submits his Registration Fee to the Bank, his/her Application Form will not be considered valid.**
- xi. **AFTER SUBMITTING PRESCRIBED FEES FOR ADMISSION TO THE BANK, IT IS MANDATORY FOR A STUDENT TO COME TO THE COLLEGE FOR VERIFICATION OF HIS/HER MARK SHEET/TESTIMONIALS, ETC. BY THE COLLEGE AUTHORITY WITHIN ALLOTTED DAYS, FAILING WHICH HIS/HER ADMISSION WILL BE CANCELLED. THE CANDIDATE HIMSELF/ HERSELF MUST BE PRESENT DURING PHYSICAL VERIFICATION. A SET OF SELF ATTESTED TESTIMONIALS WITH DULY FILLED APPLICATION FORM IS NEEDED TO SUBMIT during verification at college (See K.1.).**
- xii. **IN CASE OF ANY DISCREPANCY FOUND DURING THE VERIFICATION THE CANDIDATURE OF THE CONCERNED CANDIDATE WILL BE CANCELLED AND ADMISSION FEES WILL BE FORFEITED.**

- xiii. Admission will be cancelled if it is in contravention to University Regulations and any rules framed by the college authority, or for any falsification of facts on the part of the candidate, even though detected afterward.**
- xiv. Under no circumstances, a candidate is entitled to get refund of fees already paid to the college.**
- xv. Students who are already graduate in one discipline shall not be allowed to take admission and registration again in any other Under – Graduate programme.**
- xvi. No admission will take place after expiry of the last date of admission as notified by the University.**
- xvii. If a candidate has already taken admission in another college in Honours/Regular Programme and seeks admission in this college, he must cancel his admission in the earlier college and produce a certificate to that effect to the college authority. Similarly, if a candidate, who has taken admission in this college, seeks admission any other college, he has to submit a written application to the Principal of this college.**
- xviii. As per UGC guidelines a column for transgenders under gender category is included in the Application form by the college.**
- xix. For all matters not mentioned above, the decision of the college authority shall be final.**
- xx. University Registration:** Whenever a candidate is admitted for the first time, he/ she will forward to the Registrar through the Principal an application for registration as a student of the University unless his/ her name has already been so registered. Every such application shall be submitted within one month of the date of admission of the student to the College or the University. **All admissions are provisional.** If registration is not offered by the University the student's admission is liable to be cancelled. In that case the students will not be entitled to any refund of fees already paid to the college. No change of subjects, and change from Regular to Honours Programme and vice versa shall be granted after the filling in the Registration forms by the candidates.

**K. Documents to be produced at the time of verification:**

1. Printed original copy of duly filled application form with signature
2. H.S. Mark Sheet – original and 1 self-attested copy
3. Madhyamik Admit Card/Certificate or Age Proof Certificate - original and 1 self-attested copy
4. Student's own Caste / PH Certificate from appropriate authority as per Govt. Rule, if required - original and 1 self-attested copy (Regarding SC/ST/OBC reservation, only certificate from SDO should be accepted - as per Govt. norms)
5. 1 coloured passport size photograph
6. Registration Fee Challan – college and student's copy
7. Admission Fee Challan – college and student's copy
8. Cancellation certificate of admission from other college, if required
9. Character Certificate from the Head of the Institute, last attended

## **L. Fees:**

### **L.1. All Fees will have to be submitted by using Debit/Credit Card, Net Banking, etc**

Payment link will be available on college website

## **M. List of Approved Boards:**

1. Andhra Pradesh Board of Intermediate Education
2. Assam Higher Secondary Education Council
3. Bihar School Examination Board
4. Bihar Intermediate Education Council
5. Goa Board of Secondary & Higher Secondary Education
6. Gujarat Secondary Education Board
7. Haryana Board of Education
8. Himachal Pradesh Board of School Education
9. J&K State Board of School Education
10. Karnataka Board of the Pre-University Education
11. Kerala Board of Public Examinations
12. Maharashtra State Board of Secondary and Higher Secondary Education
13. Madhya Pradesh Board of Secondary Education
14. Manipur Council of Higher Secondary Education
15. Meghalaya Board of School Education
16. Mizoram Board of School Education
17. Nagaland Board of School Education
18. Orissa Council of Higher Secondary Education
19. Punjab School Education Board
20. Rajasthan Board of Secondary Education
21. Tamil Nadu Board of Higher Secondary Education
22. Tripura Board of Secondary Education
23. U.P. Board of High School & Intermediate Education
24. West Bengal Council of Higher Secondary Education
25. Central Board of Secondary Education
26. Council for Indian School Certificate Examinations
27. The National Institute of Open Schooling
28. The West Bengal Council of Rabindra Open Schooling
29. West Bengal State Council of Technical and Vocational Education & Skill Development
30. Northwest Accreditation Commission, USA

## **N. General Rules for the students of the college:**

- ❖ Students must be punctual and regular in attending classes.

- ❖ Students must observe the college notice board everyday and comply, failing which, the college authority will not be responsible for any inconvenience faced by them.
- ❖ Students must keep the college premises clean and maintain the sanctity of the college. They should take proper care of the college furniture and property.
- ❖ Students are not allowed to use the college telephone, although incoming messages may be delivered to them.
- ❖ Mobile phones are not allowed in class rooms, office rooms and corridors.
- ❖ Students will be liable to disciplinary action for violation of any rules of discipline as provided under the University of North Bengal.
- ❖ Students must have the College Identity Card with them when they are inside the college campus. They may be asked to produce the same at any time, if required.
- ❖ In matters not mentioned above, the decision of the Principal or college authority shall be final and abiding on the students.

**Place: Dewanhat, Cooch Behar**  
**Date: June 05, 2017**

**Sd/-Principal,**  
**Dewanhat Mahavidyalaya**

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